

## Code of Conduct for the educational institute

Effective for all students at the Green Academy Aarhus

	The rule	Consequences
<b>Compulsory attendance:</b>	<p>You have to attend classes in accordance with the absence rules of the education and in accordance with the school's exam and test rules.</p> <p>Attendance is compulsory and you have to participate actively and be well prepared.</p>	<p>Ultimately, absence may result in expulsion or a requirement that you take a part or the whole of the education again.</p>
<b>Common behavior:</b>	<p>Your behavior on the school premises is to be in a considerate and proper manner.</p> <p>Mandatory safety rules must be followed at all times.</p>	<p>You will be held responsible for any damages you cause on other people or on the school's materials or equipment.</p>
<b>Violence:</b>	<p>Violence against other students or employees will not be tolerated.</p>	<p>Violation of this will result in immediate suspension and a police report.</p>
<b>Bullying, threats, etc.:</b>	<p>Bullying and threats against other students or employees will not be tolerated.</p>	<p>Violation of this may cause suspension.</p> <p>Threats of violence can also result in a police report.</p>
<b>Alcohol and drugs:</b>	<p>During classes, you are not allowed to take or be under the influence of alcohol, drugs or other substances that are not on prescription.</p> <p>You may not bring drugs onto the school premises.</p> <p>The school reserves the right to ask for a drug test.</p> <p>If this is denied it will be considered a positive test.</p> <p>The school implements control in compliance with the rules by e.g. using a drug dog.</p>	<p>Violation can cause permanent suspension.</p>
<b>Weapons:</b>	<p>You are not allowed to bring weapons.</p> <p>Weapons are defined in accordance with the weapon's law.</p>	<p>Confiscation.</p> <p>Violation of the ban may result in a police report.</p>

<b>Vandalism:</b>	Vandalism against the school's property is not accepted.	Violation can result in claims of compensation and suspension.
<b>Smoking:</b>	Smoking is not allowed indoors.	Ultimately, Violation may result in suspension.
<b>Mobile phone:</b>	Use of mobile phones is only allowed in the classrooms in relation to the lessons and only by the teacher's instructions.  During teaching lesson, mobile phones must be turned off and may not lie on the tables.	Violation can result in confiscation.
<b>Rooms, areas and equipment:</b>	Rooms, outdoor areas and equipment must be used and be handed over in an orderly state.  Local bulletins and instructions must be followed.  Errors, defects and potential damages must be reported immediately.	

Written complaint on a decision about a sanction must be submitted within 1 week.  
The complaint does not have a delaying effect.